

You want to break new ground, change yourself and be open to new possibilities?
Then join our team - we look forward to seeing you!

Ready for something new?

Who is the Hilton Worldwide Sales (HWS) Office?

We are a young, open-minded team that unites the Business Travel, MICE, Leisure, Airlines, Sales Facilitation Team and Hilton Direct departments at its headquarters in Frankfurt am Main under one roof. We are currently looking for new support in our departments Hilton Direct (HD) and Sales Facilitation (SFC)!

What is HD doing?

Our customers are our colleagues! In our Hilton Direct team we handle the meeting and group requests of Hilton's largest corporate clients from Germany, Austria, Switzerland and Scandinavia. We send inquiries to all Hilton Hotels worldwide. We are in close contact with our hotel colleagues and customers until contracting and with regular calls we make sure that the customer is well looked after and, in the best case, also books with us. Here we get energetic support from our Account Managers, with whom we work closely together. You will meet great people from all over the world and have the opportunity to build a broad network for you. It even happens that we are invited by hotels to visit them for a weekend and to get to know the hotel, the colleagues and the surrounding area so we can sell it better.

Since we look after many bookings at the same time, you should be organized in any case, so as not to lose track. In addition, you should be able to work well in a team, but do not be afraid to take responsibility. Last but not least, you should be customer-oriented in order to build a strong bond with your customers.

What is SFC doing?

We are an internal support team and support the HWS Sales Managers of all segments (MICE, Leisure, Business Travel, Airlines) in all administrative tasks: create and evaluate surveys, create invitations / presentations / newsletters, process inquiries from airlines, carry out catalog evaluations, organize events and help with the rate loading. Here we use a variety of systems. What skills do you have to bring along and what can you expect? - Flexibility and structure, administrative understanding, team spirit, pleasant working atmosphere, an international team, responsible work.

Who are we looking for!

(Click on the following link to get more information!)

[Sales Facilitation Team - HWS Sales Coordinator](#)



This sounds right? Then please contact us directly!

Julian Girndt on +(0)69 66 55 366 or

julian.girndt@hilton.com

